

**DIRECTORATE OF ANIMAL HUSBANDRY, UTTAR PRADESH,
Gokaran Nath Road, Badshahbagh, Lucknow-226007**

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COMPETITIVE e-Bidding
FOR

THE SUPPLY OF "**Veterinary Equipments/ Machineries/Instruments & Glassware etc. for A.I., Surgical, Pathological, Laboratory & Hospital use**" FOR DEPARTMENTS OF ANIMAL HUSBANDRY, GOVERNMENT OF UTTAR PRADESH

E-Bid REFERENCE : **728 /Pur.Cell/E-Tender/Equipments/2017-18** Dated: **22.12.2017**

PUBLISH DATE AND TIME FOR RFP : **29-12-2017 up to 04.00 P.M.**

LAST DATE AND TIME FOR SUBMISSION OF E-Bids: **13.01.2018 up to 12.30 AM.**

DATE AND TIME OF OPENING OF ON LINE TECHNICAL E-Bid: **13-01-2018 at 04.30 AM.**

PLACE OF OPENING OF E-Bids : Directorate of Animal Husbandry, U.P., Gokaran Nath Road,
Badshahbagh, Lucknow-7

ADDRESS FOR COMMUNICATION: Director, Disease Control & Farms, Department of Animal
Husbandry, U.P., Gokaran Nath Road, Badshahbagh, Lucknow-
226007

E-Bid SECURITY: **e-Bid Security/EMD** as per schedule of Requirement- Section III(B) of tender documents, for estimated value of the goods upto Rs. 1.00 lakh (one lakh) Rs. 1500.00 and for each additional Rs. 1.00 lakh and part thereof Rs. 1000.00 as bid security.

It will be the responsibility of the e-Bidders to check U.P. Government e-Procurement website <http://etender.up.nic.in> for any amendment through corrigendum in the e-tender document. In case of any amendment, e-Bidders will have to incorporate the amendments in their e-Bids accordingly.

E-tender Document Cost: Rs. 25000/- + VAT



Index

e-tender Notice	4-5
INVITATION FOR e-Bids	6-7
SECTION I : INSTRUCTIONS TO BIDDERS (ITB)	8-16
(A) THE BID DOCUMENT	8
1. Cost of e-Bid	8
2. Contents of e-Bid Document	8
3. Clarification of e-Bid Document	8
4. Amendment of e-Bid Document	8
5. Language of e-Bid	9
6. Documents Constituting the e-Bid	9
7. e-Bid Form	9
8. e-Bid Price	9
9. e-Bid Currencies	9
10. Documents Establishing bidder's Qualification	9-10
11. Documents Establishing Goods' Conformity to e-Bid Documents	10
12. e-Bid Security/Earnest Money Deposit (EMD)	10
13. Period of Validity of e-Bid	11
14. Format and Signing of e-Bid	11
15. . Submission of e-Bid	11-12
16. Deadline for Submission of e-Bid	12
17. Late e-Bid	12
18. Withdrawal and Resubmission of e-Bid	12-13
19. Opening of Bids	13
19.1 Opening of Technical e-Bid by the Purchaser	13
19.2 Opening of Financial e-Bid	13
20. Clarification of e-Bid	13
21. Evaluation of technical e-Bid and Evaluation Criteria	13-15
22. Financial Evaluation and Comparison	15
23. Contacting the Purchaser	15
24. Award Criteria	15
25. Purchaser's right to vary Quantities at the Time of Award	15
26. Purchaser's right to accept any e-Bid and to reject any or all e-Bids	16
27. Notification of Award	16
28. Signing of Contract	16
29. Performance Security	16
Section-II Conditions of Contract	17-13
1. Definitions	17
2. Application	17
3. Standards	17
4. Patent Rights	17
5. Performance Security	17-18
6. Manual, Drawing & Packing	18
7. Delivery and Documentation	18
8. Insurance	18
9. Transportation	18
10. Incidental Services	18
11. Spare Parts	18
12. Warranty	18-19
13. Payment	19
14. Prices	19
15. Change Orders	19
16. Contract Amendments	19
17. Assignment	20
18. Delivery of the Goods and Delay in the Supplier's Performance	20
19. Liquidated Damages	20
20. Termination for Default	20
21. Force Majeure	20
22. Termination for Insolvency	20
23. Termination for Convenience	20-21
24. Settlement of Disputes	21
25. Limitation of Liability	21
26. Governing Language	21
27. Applicable Law	21
28. Notices	21-22
29. Taxes and Duties	22
30. Right to use defective equipment	22
31. Supplier Integrity	22



32. Supplier's Obligations	22
33. Patent Right	22
34. Site Preparation and Installation	22
35. Hardware and Software Installation	22
36. Hardware and software Maintenance	23
37. Technical Documentation	23
38. Transfer of the Rights of the Purchaser	23
SECTION III : TECHNICAL E-BID	24-67
SECTION III (A) : e-Bid FORM	25
SECTION III (A-1)-(a) Declaration Form	26
SECTION III (A-1)-(b) Details of enclosures	27-28
SECTION III (A-1)-(c) Check Slip	29
SECTION III (B) : SCHEDULE OF REQUIREMENTS	30-48
SECTION III (C) TECHNICAL SPECIFICATIONS	30-48
SECTION III(D) : QUALIFICATION REQUIREMENTS	49-57
SECTION III(E) : BID SECURITY FORM	58
SECTION III(F) : CONTRACT FORM	59
SECTION III(G) : PERFORMANCE STATEMENT FORM	60
SECTION III (I) : CAPABILITY STATEMENT (CS)	61-62
SECTION III (J) : PERFORMANCE SECURITY FORM	63
SECTION III (K) : FORMAT FOR SECTION III-TECHNICAL e-BID	64-67
FORMAT A1 UNDERTAKING REGARDING PREVAILING MARKET RATE	64
FORMAT A2 FALL CLAUSE	65
FORMAT B ANNUAL TURNOVER	66
FORMATC MANUFACUTURING & MARKETING EXPERIENCE	67
SECTION IV : FINANCIAL e-Bid	68-87
SECTION IV (A) : e-Bid FORM	69
SECTION IV (B) :PRICE SCHEDULE / BOQ	70-87

2

उत्तर प्रदेश सरकार
निदेशालय पशुपालन विभाग, उत्तर प्रदेश, लखनऊ-226007

संख्या 728 / क0प्र0से0 / ई-नि0 / उपकरण / 2017-18

दिनांक- 22.12.2017

अल्पकालीन ई-निविदा आमन्त्रण सूचना

एतद्वारा पूर्व प्रसारित ई-निविदा संख्या 109 / क0प्र0से0 / ई-नि0 / उपकरण / 2017-18 दिनांक- 30.05.2017 को अपरिहार्य परिस्थितियोंवश निरस्त करते हुए पशुपालन विभाग, उत्तर प्रदेश द्वारा कृत्रिम गर्भाधान, पैथोलाजी प्रयोगशालाओं एवं पशु चिकित्सालयों आदि विभागीय संस्थाओं पर उपयोग में लाये जाने वाले पशु चिकित्सकीय उपकरण/मशीनरीज/इन्ट्रुमेण्ट्स एवं ग्लासवेयर्स आदि (ई-निविदा के शिड्यूल आफ रिक्वायरमेंट के अनुसार) की दर निर्धारण (वित्तीय वर्ष 2017-18 की अवधि के लिए) हेतु मूल निर्माता लाइसेन्सधारक या लघु उद्योग इकाई के रूप में उत्पादन हेतु पंजीकृत हों एवं कोटेड आइटम के उत्पादन का 05 वर्ष का अनुभव हो; उन उपकरणों, जिनका विपणन मूल निर्माता फर्मों द्वारा स्वतः नहीं किया जाता है, के मूल अधिकृत आपूर्तिकर्ता से ई-प्रोक्योरमेंट माध्यम से आनलाईन पुनः निविदाएं आमन्त्रित की जाती हैं। निविदादाता को सक्षम प्राधिकारी द्वारा निर्गत वैध निर्माण लाइसेन्स एवं आई0एस0ओ0 प्रमाण पत्र प्रस्तुत करना होगा। वांछित आई0एस0आई0 मार्क आइटमों के निविदादाता के पास वैध आई0एस0आई0/बी0आई0एस0 प्रमाण-पत्र होना अनिवार्य है। वे निविदादाता जिनका गत 03 वर्षों में प्रत्येक वर्ष का वार्षिक टर्न ओवर रू0 05 करोड़ से कम न हो, ही निविदा में भाग लेने के लिए पात्र होंगे। उ0प्र0 राज्य की एम.एस.एम.ई./एस.एस.आई. इकाइयां टर्न ओवर की शर्त से मुक्त रहेगी एवं उ0प्र0 राज्य की एम.एस.एम.ई./एस.एस.आई. इकाइयों को राज्य की वर्तमान नीतियों के अन्तर्गत कय वरीयता प्रदान की जाएगी। यह भी सूचित किया जाता है कि ऐसे निविदादाता जो इस कार्यालय द्वारा जारी विज्ञप्ति संख्या 3157/क0प्र0से/कय नी0/ई-प्रो0/2016-17 दिनांक- 15.03.2017 के क्रम में ई-टेण्डरिंग के लिए पंजीकृत होंगे तथा जिनके Digital Signature उपलब्ध होंगे, वे निविदादाता फर्म ही पशुपालन विभाग, उ0प्र0 की ई-टेण्डरिंग प्रणाली में टेण्डर डाल सकेंगे। निविदा सम्बन्धी विवरण एवं निविदा प्रपत्र का प्रारूप विभाग की वेबसाइट <http://animalhusb.up.nic.in> पर एवं उ0प्र0 सरकार की टेण्डर वेबसाइट <http://etender.up.nic.in> पर निर्धारित अवधि में उपलब्ध होगा।

मद का नाम	निविदा प्रतिभूति राशि रू0	निविदा प्रपत्र मूल्य रू0
पशुपालन विभाग, उत्तर प्रदेश द्वारा कृत्रिम गर्भाधान, पैथोलाजी प्रयोगशालाओं एवं पशु चिकित्सालयों आदि विभागीय संस्थाओं पर उपयोग में लाये जाने वाले पशु चिकित्सकीय उपकरण/मशीनरीज/इन्ट्रुमेण्ट्स एवं ग्लासवेयर्स आदि की दर निर्धारण (वित्तीय वर्ष 2017-18 की अवधि के लिए) ई निविदा हेतु शिड्यूल आफ रिक्वायरमेंट के अनुसार।	निविदा प्रपत्र के शिड्यूल आफ रिक्वायरमेंट के सेक्शन III(B) में उल्लिखित प्रोडक्ट्स हेतु रू0 1.00 लाख (एक लाख) की सीमा तक रू0 1500.00 एवं उसके बाद अतिरिक्त प्रत्येक 1.00 लाख और उसके अंश के लिए 1000.00 की प्रतिभूति/ई-बिड सिक्योरिटी के रूप में जमा होगी।	रू0 25000 / + वैट

निविदा प्रपत्र शुल्क (नान रीफण्डेबुल) राष्ट्रीयकृत/शिड्यूल बैंक के डिमाण्ड ड्राफ्ट जो निदेशक, पशुपालन विभाग, उत्तर प्रदेश, लखनऊ के नाम हो एवं बिड प्रतिभूति राशि (ई.एम.डी.) राष्ट्रीयकृत/शिड्यूल बैंक के फिक्स्ड डिपोजिट रसीद (एफ.डी. आर.) जो निदेशक, रोग नियन्त्रण एवं प्रक्षेत्र, पशुपालन विभाग, उ0प्र0, लखनऊ के पक्ष में बन्धक हो, के रूप में निविदा प्रस्तुत करने की अन्तिम तिथि तक प्रत्येक दशा में निदेशालय, पशुपालन विभाग, उत्तर प्रदेश, बादशाहबाग, लखनऊ के कार्यालय में जमा करवाना होगा। ई-बिड उ0प्र0सरकार की ई-टेण्डर वेबसाइट <http://etender.up.nic.in> से ही आन लाइन सबमिट की जाएगी।

ई-निविदा की नियत तिथि एवं समय

1. आनलाइन निविदा प्रपत्र उपलब्ध होने की तिथि - दिनांक 29.12.2017 को सायं 04.00 बजे से
2. आनलाइन निविदा प्रपत्र जमा करने की प्रारंभ तिथि- दिनांक 29.12.2017 को सायं 06.00 बजे से
3. प्री-बिड मितिंग दिनांक 05.01.2018 को अपरान्ह 03.30 बजे
4. आनलाइन निविदा प्रपत्र जमा करने की अन्तिम तिथि दिनांक 13.01.2018 को अपरान्ह 12.30 बजे तक
5. आनलाइन निविदा प्रपत्र तकनीकी बिड खोलने की तिथि- दिनांक 13.01.2018 को पूर्वान्ह 04.30 बजे

निदेशक,
रोग नियन्त्रण एवं प्रक्षेत्र,
पशुपालन विभाग, उ0प्र0, लखनऊ।

Government of Uttar Pradesh
Directorate of Animal Husbandry, Uttar Pradesh, Lucknow 226007.

No. 728 /Pur.Cell/E-Tender/Equipments/2017-18

Dated: 22-12-2017

SHORT TERM E-TENDER INVITATION NOTICE

Due to unavoidable circumstances etender No.109/Pur.Cell/E-Tender/Equipments/2017-18 Dated: 30.05.2017 is being hereby cancelled and online re-tenders through e-procurement system are invited for rate approval of "**Veterinary Equipments/ Machineries/Instruments & Glassware etc. for A.I., Surgical, Pathological, Laboratory & Hospital use**" (As per Schedules of requirement of e-tender) under the Department of Animal Husbandry, U.P. (for the financial year 2017-18) from Sole manufacturers, possessing valid manufacturing license or registered as Small Scale Industry for production and having 05 years experience for production of quoted items; Original Authorized Supplier for those equipments for which the Sole Manufacturer does not do marketing itself. Tenderer should produce valid Manufacturing License, and ISO certificates. The Tenderer should have BIS/ISI Certificate for the items for which BIS/ISI mark is required. Only those Tenderer will be eligible to participate in tender whose turnover for last 03 years is not less than Rs. 5.00 crore each year. MSME/SSI units of U.P. are being exempted from Turnover Condition & MSME/SSI units of U.P. will be given purchase preference as per government policy. It is also to inform that only those tenderers who are registered for e-tendering and having digital signatures in reference to this office memorandum No. 3157/Pur.Cell/Kra.Ni./E-pro/2016-17 dated 15-03-2017, shall be eligible to participate in e-tendering in Department of Animal Husbandry, U.P. Details regarding e-tender and tender form would be available on the departmental website <http://animalhusb.up.nic.in> and U.P. Govt. eTender portal <http://etender.up.nic.in> within the stipulated period.

Particulars	Earnest Money (EMD) Rs.	Tender Documents cost Rs.
Tender for approval of rate of " Veterinary Equipments/ Machineries/Instruments & Glassware etc. for A.I., Surgical, Pathological, Laboratory & Hospital use ") as per schedule of requirement of E-tender.	As per schedule of requirement Section III(B) of tender documents, for estimated value of the goods upto Rs. 1-00 lakh (one lakh) Rs. 1500.00 and for each additional Rs. 1-00 lakh and part there of Rs. 1000.00 as bid security.	Rs. 25000.00+ VAT

Cost of Tender Form (Non-refundable) in shape of Demand Draft of any nationalized/scheduled bank in the name of **Director, Animal Husbandry, U.P., Lucknow** and amount of Earnest Money in shape of Fixed Deposit Receipt (FDR) of any nationalized/scheduled bank pledged in favour of **Director, Disease Control & Farms, Animal Husbandry, U.P., Lucknow** should compulsorily be deposited in the Directorate of Animal Husbandry, U.P., Badshahbag, Lucknow on or before the date and time scheduled for submission of e-tender. Online e-bid should be **submitted** through U.P. Govt. e-Tender **website** <http://etender.up.nic.in>.

The Scheduled dates and time for the Tender are:-

- | | |
|---|---------------------------------------|
| 1- Availability of Online Tender Forms: | Date 29.12.2017 from 04.00 PM |
| 2- Start date of Online Tender Forms Submission: | Date 29.12.2017 from 06.00 PM |
| 3- Pre bid meeting | Date 05-01-2018 at 3.30 PM |
| 4- Last Date/time for online submission of tender form: | Date 13.01.2018 up to 12.30 PM |
| 5- Opening of Online Tender Forms (Technical bids): | Date 13.01.2018 at 4.30 AM |



Director
Disease Control & Farms
Animal Husbandry, U.P.,
Lucknow

**Government of Uttar Pradesh
Directorate of Animal Husbandry, Uttar Pradesh, Lucknow 226007.**

No. 728 /Pur.Cell/E-Tender/Equipments/2017-18

Dated: 22.12.2017

INVITATION FOR e-Bids

This invitation for e-Bids is for rate approval of "Veterinary Equipments/ Machineries/Instruments & Glassware etc. for A.I., Surgical, Pathological, Laboratory & Hospital use", (for supply, installation and comprehensive warranty maintenance(for the items for which required), in various offices/institutions of Department of Animal Husbandry, Uttar Pradesh.

1. Bidders are advised to study the tender Document carefully. Submission of e-Bid against this tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the tender Document with full understanding of its implications.

2. The e-Bid prepared in accordance with the procedures enumerated in ITB Clause 15 of Section-I should be submitted through e-Procurement website <http://etender.up.nic.in>.

3. The tender document is available at e-Procurement website <http://etender.up.nic.in> and Department's website <http://animalhusb.up.nic.in> from Interested bidders may view, download the e-Bid document, seek clarification and submit their e-Bid online up to the date and time mentioned in the table below:

(a)	Date of publication of e-tender notice & availability of Tender Document Tender Notice has been published over e-Procurement website http://etender.up.nic.in and Corporation's website www.uplc.in and tender Document will be available	29.12.2017 at e-Procurement website http://etender.up.nic.in and Department's website http://animalhusb.up.nic.in
(b)	Availability of tender document on website	29.12.2017 from 4.00 P.M. at e-Procurement website http://etender.up.nic.in and Department's website http://animalhusb.up.nic.in
(c)	Clarification start date & time	29.12.2017 from 04.00P.M.
(d)	Clarification end date & time	06.01.2018 upto 06.00 PM
(e)	e-Bid submission start date & time (Submission of e-tender fee, EMD and other supporting documents in PDF/XLS format)	29.12.2017 from 06.00 P.M.
(f)	Pre bid meeting	05.01.2018 at 03.30 PM
(g)	e-Bid submission end date & Time	13.01.2018 at 12.30 P.M.
(h)	Online technical e-Bid opening date & time	13.01.2018 at 04.30 P.M.
(i)	Online financial e-Bid opening date & time (Only of technically qualified bidders)	<i>Will be communicated to the Technically Qualified Bidders</i>
(j)	Venue of opening of technical & financial e-Bids	Directorate of Animal Husbandry, Badshahbagh, Gokaran Nath Road, Lucknow
(k)	Contact officer	Dr. K.K. Chaudhary, Joint Director (Standardization) Mob.09415530149/ Dr. Dr. Suresh Chandra Gupta, Joint Director (Disease Control) Mob. No. 09936985310.
(l)	Cost of e-Bid document	Rs.25000/-+VAT(non refundable)
(m)	E-Bid Security (Earnest Money Deposit)	As per schedule of requirement Section III(B) of tender documents, for estimated value of the goods upto Rs. 1-00 lakh (one lakh) Rs. 1500.00 and for each additional Rs. 1-00 lakh and part thereof Rs. 1000.00 as bid security.

4. The bidders need to submit the proof/cost of e-Bid document as stated in the above table through Demand Draft in favour of **Director, Animal Husbandry, U.P., Lucknow** payable at Lucknow. The scanned copy of the Demand Draft must be enclosed along with the e-Bids but the original Demand Draft should reach the



office of Director, Disease Control and Farms, Animal Husbandry, U.P. at Lucknow preferably on or before opening of technical e-Bid but in any case not later than five(5) working days after opening of technical e-Bid.

5. It is not necessary for a Bidder to quote all the items enclosed as list of items of Technical Bid.
6. All e-Bid must be accompanied by e-Bid Security / Earnest Money Deposit (EMD) in form of Fixed Deposit Receipt pledged to **Director, Disease Control & Farms, Department of Animal Husbandry, U.P., Lucknow..** The scanned copy of the e-Bid Security/EMD must be submitted along with the e-Bid and the original should reach to Director, Disease Control & Farms, Department of Animal Husbandry, U.P., Lucknow before opening of technical e-Bids. No Interest would be payable on e-Bid Security (Earnest Money) deposited with the Department.
7. The e-Bids will be electronically opened in the presence of bidder's representatives, who choose to attend, at the venue, date and time mentioned in the above table. An authority letter of bidder's representative will be required to be produced.
8. The Department reserves the right to cancel any or all the e-Bids/annul the e-Bid process without assigning any reason thereof. The decision of Department will be final and binding.
9. In the event of date specified for e-Bids opening being declared a holiday for Department office then the due date for opening of e-Bids shall be the following working day at the appointed time and place.
10. All the required documents including Price Schedule should be uploaded by the e-Bidder electronically in the PDF/XLS format. The required electronic documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) schedules/packets can be clubbed together to make single different files for each label.
11. The companies/firms who are registered at e-Procurement portal for e-tendering with U.P. Electronics Corporation Ltd. (UPLC), 10, Ashok Marg, Lucknow (UP) would only be eligible for participating in this e-tender. All companies/firms who have not registered themselves with UPLC for e-tendering till date can get their registration done by depositing a filled in form issued by UPLC along with registration fee of Rs 6000.00 (Rupees Six thousand only) for participating in this e-tender. The companies/firms, who are not having digital signature, can also get their digital signature on deposit of processing fees of Rs 1708.00 (Rupees Five Thousand Seven hundred eight only). The companies/firms may contact the officials on phone numbers 0522-2286809, 0522-2288750 (O) 0522-4130303 (Extension: 303, 304 & 307), for their Registration/Digital Signature Certificate related queries.
- 12- The department shall pay the amount against satisfactory delivery against the ordered items to successful bidders only after same is received by departmental consignees for the concerned institute/office. The performance security worth 10% of the estimated/contract value of required items for the entire Rate Contract Period shall also require to be submitted with department/departmental institutions.



SECTION I : INSTRUCTIONS TO BIDDERS (ITB)

(A) THE BID DOCUMENT

1. Cost of e-Bid

a) The bidder shall bear all costs associated with the preparation and submission of its e-Bid and the Department of Animal Husbandry, U.P., Lucknow hereinafter referred to as "the Purchaser", will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-Bid process.

b) This tender document is available on the U.P. Government web site <http://etender.up.nic.in> and departmental website <http://animalhusb.up.nic.in> to enable the bidders to view, download the e-Bid document and submits e-Bids online up to the last date and time mentioned in e-Tender notice/e-tender document against this e-Tender. Online e-Bid should be submitted through U.P. Government e tender website <http://etender.up.nic.in>. The bidders shall have to pay e-Tender document fee of Rs 25000.00+VAT (Rupees Twenty Five Thousand +VAT) through Demand Draft/Banker's cheque payable in favour of **Director, Animal Husbandry, U.P., Lucknow**. The scanned copy of the Demand Draft or Banker's Cheque must be enclosed along with the e-Bid but the original Demand Draft or Banker's Cheque should reach the Purchaser's office before opening of the technical e-Bid. This e-tender document fee of Rs 25,000.00+Local Taxes will be non-refundable.

2. Contents of e-Bid Document

2.1 The goods required to be supplied; e-Bid procedure and contract terms and conditions are prescribed in the e-Bid document. The e-Bid document includes:

- (a) Invitation for e-Bid
- (b) Section I: Instruction to bidders (ITB);
- (c) Section II: Conditions of Contract (CC);
- (d) Section III: Technical e-Bid;
- (e) Section IV: Financial e-Bid;

2.2 The bidder is expected to examine all instructions, forms, terms and specifications in the e-Bid document. Failure to furnish all information required as per the e-Bid document or submission of e-Bid not responsive to the e-Bid document in every respect will be at the bidder's risk and may result in rejection of the said e-Bid.

3. Clarification of e-Bid Document

A prospective bidder requiring any clarification of the e-Bid document may raise his/her point of clarification through Bid Management Window after successfully login to the e-Procurement website <http://etender.up.nic.in>. The bidder may seek clarification by posting query in the relevant window after clicking "Seek Clarification" option in the view e-tender details window for e-tender which can be selected through my tender option of e-Bid submission menu. The clarification will be replied back by the Purchaser through the e-Procurement website which can be read by the bidder through the "Clarification" option under Bid Submission menu. The Purchaser may also respond to clarifications raised by the prospective bidders on Purchaser's e-mail address.

4. Amendment of e-Bid Document

4.1 At any time prior to the deadline for submission of e-Bid, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Department's website animalhusb.up.nic.in through corrigendum and shall form an integral part of e-Bid document. The relevant clauses of the e-Bid document shall be treated as amended accordingly.

4.2 It shall be the sole responsibility of the prospective bidders to check the web site <http://etender.up.nic.in> or Departmental website <http://animalhusb.up.nic.in> from time to time for any amendment in the e-tender document. In case of failure to get the amendments, if any, the Purchaser shall not be responsible for it.

4.3 In order to allow prospective e-Bidders a reasonable time to take the amendment into account in preparing their e-Bids, the Purchaser, at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Departmental website <http://animalhusb.up.nic.in>



(B) PREPARATION OF e-Bid

5. Language of e-Bid

5.1 The e-Bid prepared by the bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the bidder and the Purchaser shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-Bid.

6. Documents Constituting the e-Bid

6.1 The e-Bid prepared by the bidder shall comprise the following components:

(a) Technical e-Bid - Technical e-Bid will comprise of:

(i) Fee Details – includes copies of Cost and e-Bid Security/Earnest Money Deposit (EMD) furnished in accordance with ITB Clause 12 in PDF format.

(ii) Qualification Details – includes copies of required documents as per ITB Clauses 10 and 11 in PDF format justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder has financial, technical and production capability necessary to perform the contract and meets the criteria outlined in the Qualification Requirement Section-III(D) and Technical Specification Section III(B/C) and fulfill all the conditions of the Contract and that the goods and ancillary services to be supplied by the bidder conform to the e-Bid document and Technical Specifications.

(iii) e-Bid Form – includes copy of filled in e-Bid Form as per Section-III(A) of e-tender document in PDF format justifying that the bidder is complying with all the conditions of the Contract and Technical Specifications of the e-Bid Document as no deviation will be acceptable to the Purchaser.

(iv) Technical Specification Details – includes copy of filled in Technical Specifications as per Section-III(C) of e-tender document in PDF format.

(b) Financial e-Bid – Financial e-Bid will comprise of :

(i) e-Bid Form – includes copy of filled in e-Bid Form and Declaration as per Section-IV (A) of e-tender document in PDF format.

(ii) Price Schedule – includes Price Schedule in XLS format to be filled in after downloading from the e-Procurement website for this e-tender.

7. e-Bid Form

7.1 The bidder shall complete the e-Bid Form and the appropriate Price Schedule furnished in the e-Bid document, including the goods to be supplied and prices in the format given in the e-Bid document.

8. e-Bid Price

8.1 The bidder shall quote separately in the downloaded spread sheet file for Price Schedule unit price [along with basic price, excise duty (exclusive trade tax/VAT) and other charges, if any] of each item in the specified places for all the goods mentioned in Section III(B) /Section III(C) of Technical Specifications. The unit prices quoted shall be according to Technical Specifications.

8.2. e-Bid price of each item indicated on the Price Schedule as mentioned in para 8.1 above shall include all the cost till successful supply at various offices situated in different cities of U.P. for all the items specified in the schedule of requirement .

8.3 Prices quoted by the bidder shall be fixed during the bidder's performance of the Contract and not subject to variation. An e-Bid submitted with an adjustable price quotation unless asked for shall be treated as non-responsive and rejected.

9. e-Bid Currencies

Prices shall be quoted in Indian Rupees only.

10. Documents Establishing bidder's Qualification

10.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its Technical e-Bid, documents establishing the bidder's qualification to perform the Contract if its e-Bid is accepted. The documentary evidence should be submitted by the bidder electronically in the PDF format.

10.2 The documentary evidence of bidder's qualification to perform the Contract if its e-Bid is accepted shall be as per Qualification Schedule of Requirements specified in Section III (D) of e-tender document.



11. Documents Establishing Goods' Conformity to e-Bid Documents

11.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, documents establishing the conformity to the e-Bid documents of all goods and services which the bidder proposes to supply under the contract. The documentary evidence should be in the PDF file format.

11.2 The documentary evidence of conformity of the goods and services to the e-Bid documents shall consist of:

(a) The brochures/leaflets/the document downloaded from the internet site of the Original Equipment Manufacturer (OEM) of the goods offered in support of the technical specifications asked in the e-tender.

(b) *An item-by-item commentary on the Purchaser's Technical Specifications demonstrating substantial responsiveness of the goods and services to those specifications or a statement of deviations and exceptions to the provisions of the Technical Specifications;*

(c) A confirmation that, if the bidder offers equipments and/or other items manufactured by another company, such equipment operates effectively offered by the bidder; and the bidder is willing to accept responsibility for its successful operations.

(d) A confirmation that the bidder is either the owner of intellectual Property Rights in the items offered, or that it has proper authorization from the owner to offer them. Willful misrepresentation of these facts shall lead to the cancellation of the e-Bid/ contract without prejudice of other remedies that the Purchaser may take.

12. e-Bid Security/Earnest Money Deposit (EMD)

12.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, an e-Bid security/ EMD **as per Section III(B) "Schedule of Requirement"** in the form of Fixed Deposit Receipt of any Nationalized/Scheduled Bank, pledged in favour of **Director, Disease Control & Farms, Animal Husbandry, U.P., Lucknow**. The scanned copy of the e-Bid Security / EMD must be submitted along with the e-Bid and the original should compulsorily reach the Purchaser's office at Lucknow before opening of technical e-Bid.

12.2 The e-Bid security is required to protect the Purchaser against the risk of bidder's conduct which would warrant the security's forfeiture, pursuant to ITB Clause 12.7.

12.3 The e-Bid security shall be in Indian Rupees and shall be in the following forms only:

A Fixed Deposit Receipt pledged in favour of **Director, Disease Control & Farms, Animal Husbandry, U.P., Lucknow**. Bidder may submit the bid security of the above amount in the form of of any Nationalized/Scheduled Bank, pledged in favour of Director, Disease Control & Farms, Department of Animal Husbandry, U.P., Lucknow.

12.4 Any e-Bid not secured in accordance with ITB Clauses 12.1 and 12.3 above shall be treated as non-responsive and rejected by the Purchaser.

12.5 Unsuccessful bidder's e-Bid security (EMD) deposited in shape of FDR. will be returned upon the written request of unsuccessful bidders as promptly as possible after the expiration of the period of e-Bid validity prescribed by the Purchaser, pursuant to ITB Clause 13.

12.6 The successful bidder's e-Bid security will be returned upon the bidder signing the Contract, pursuant to ITB Clause 28, and furnishing the performance security, pursuant to ITB Clause 29.

12.7 The e-Bid security may be forfeited:

(a) if a bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the bidder on the e-Bid Form; or (ii) does not accept the correction of errors pursuant to ITB Clause 22.2; or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the bidder on the e-Bid form or

(b) in case of a successful bidder, if the bidder fails:

(i) to sign the Contract with the Purchaser in accordance with ITB Clause 28;

or

(ii) to furnish performance security in accordance with ITB Clause 29.

13. Period of Validity of e-Bid

13.1 e-Bid shall remain valid for 90 days after the date of e-Bid opening prescribed by the Purchaser, pursuant to ITB Clause 16. An e-Bid valid for a shorter period shall be rejected by the Purchaser as non-responsive.

14. Format and Signing of e-Bid

14.1 The bidder shall prepare one electronic copy each of the Technical e-Bid and Financial e-Bid separately.

14.2 The e-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the Contract.

The later authorization shall be indicated by a scanned copy of written power-of-attorney accompanying the e-Bid. All the pages/ documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.

15. Submission of e-Bid

The Bid Submission module of e-Procurement website <http://etender.up.nic.in> enables the bidders to submit the e-Bid online in response to this e-tender published by the Purchaser. Bid Submission can be done only from the Bid Submission start date and time till the Bid Submission end date and time given in the e-tender. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The bidders should submit their e-Bid considering the server time displayed in the e-Procurement website. This server time is the time by which the e-Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-tender schedule. Once the e-Bid submission date and time is over, the bidders cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the bidders shall only be held responsible.

The bidders have to follow the following instructions for submission of their e-Bid:

15.1 For participating in e-Bid through the e-tendering system, it is necessary for the bidders to be the registered users of the e-Procurement website [http:// etender.up.nic.in](http://etender.up.nic.in). The bidders must obtain a User Login Id and Password by registering themselves with U.P. Electronics Corporation Limited, Lucknow if they have not done so previously for registration. Refer to details given in Invitation for e-Bid Clause 11.

15.2 In addition to the normal registration, the bidder has to register with his/her Digital Signature Certificate (DSC) in the e-tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital Signature Certificate (DSC) is a onetime activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-tendering system using the User Login option on the home page with the Login Id and Password with which he/ she has registered as per clause 15.1 above.

For successful registration of DSC on e-Procurement website <http://etender.up.nic.in> the bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website <http:// etender.up.nic.in> is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise as described in clauses 15.1 and 15.2 above even before e-Bid submission date starts. The Purchaser shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

15.3 The bidder can search for active tenders through "Search Active tenders" link, select a tender in which he/she is interested in and then move it to 'My Tenders' folder using the options available in the e-Bid Submission menu. After selecting and viewing the tender, for whom the bidder intends to e-Bid, from "My Tenders" folder, the bidder can place his/her e-Bid by clicking "Pay Offline" option available at the end of the view tender details form. Before this, the bidder should download the e-tender document and Price Schedule/Bill of Quantity (BOQ) and study them carefully. The bidder should keep all the documents ready as per the requirements of e-tender document in the PDF format except the Price Schedule/Bill of Quantity (BOQ) which should be in the XLS (EXCEL) format (Excel sheet).

15.4 After clicking the 'Pay Offline' option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee and EMD offline payment details. After entering and saving the Tender Fee and EMD details, the bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/Bill of Quantity (BOQ)) schedules/packets given in the tender details. The details of the Demand Draft or any other accepted instrument which is to be physically sent in original before opening of technical e-Bid, should tally with the details available in the scanned copy and the data entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.



15.5 Next the bidder should upload the Technical e-Bid documents for Fee details (e-tender fee and EMD), Qualification details as per "ITB Clause 10 or 21", e-Bid Form as per "Section-III(A)" and Technical Specification details as per "Section-III(B/C):Technical Specifications" and Financial e-Bid documents as per "Section-IV(A): e-Bid Form" and "Section-IV(B):Price Schedule/BOQ" of e-tender document. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS files already prepared and stored in the bidder's computer. The required documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets can be clubbed together to make single different files for each label.

15.6 The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-Bid documents are digitally signed using the DSC of the bidder and then the documents are encrypted/locked electronically with the DSC's of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.

15.7 After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The bidder can take a printout of the bid summary using the "Print" option available in the window as an acknowledgement for future reference.

15.8 Purchaser reserves the right to cancel any or all e-Bids without assigning any reason.

16. Deadline for Submission of e-Bid

16.1 e-Bid (Technical and Financial) must be submitted by the bidders at e-Procurement website <http://etender.up.nic.in> not later than **the time 12.30 P.M. on 13.01.2018** (as the server time displayed in the e-Procurement website).

16.2 The Purchaser may, at its discretion, extend this deadline for submission of e-Bid by amending the e-Bid document in accordance with ITB Clause 4, in which case all rights and obligations of the Purchaser and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

17. Late e-Bid

17.1 The server time indicated in the Bid Management window on the e-Procurement website <http://etender.up.nic.in> will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-tender.

Once the e-Bid submission date and time is over, the bidder cannot submit his/her e-Bid. Bidder has to start the Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e-Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.

18. Withdrawal and Resubmission of e-Bid

18.1 At any point of time, a bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in using his/ her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the Bid Information window for the selected bid. The bidder also has to enter the bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to confirm again by pressing "Ok" button before finally withdrawing his/her selected e-Bid.

18.2 The bidder has to request the Purchaser with a letter, attaching the proof of withdrawal and submission of e-Bid security/EMD in the office of Purchaser, to return back the e-Bid security/EMD as per the manual procedure.

18.3 No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the bidder's forfeiture of his/her e-Bid security, pursuant to ITB Clause 12.7.

18.4 The bidder can re-submit his/her e-Bid as and when required till the e-Bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purposes. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids"

option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bid documents by following the methodology provided in clauses 15.4 to 15.7.

18.5 The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bids.

18.6 No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.

(C) e-Bid OPENING AND EVALUATION OF e-Bid

19. Opening of Bids

19.1 Opening of Technical e-Bid by the Purchaser

(i) The Purchaser will open all technical e-Bids, in the presence of bidders' representatives who choose to attend at 04.30 P.M. on 13.01.2018 at Directorate of Animal Husbandry, Uttar Pradesh, Badshahbagh, Lucknow. The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-Bid opening being declared a holiday for the Purchaser, the e-Bids shall be opened at the appointed time and place on the next working day.

(ii) The bidder's names and the presence or absence of requisite e-Bid security and such other details as the Purchaser at its discretion may consider appropriate, will be announced at the opening. The name of such bidders not meeting the Technical Specifications and qualification requirement shall be notified subsequently.

(iii) The Purchaser will prepare minutes of the Technical e-Bid opening.

19.2 Opening of Financial e-Bid

(i) After evaluation of technical e-Bid, the Purchaser shall inform (before opening of financial bids) those bidders whose technical e-Bids were considered non-responsive to the Conditions of the Contract and not meeting the technical specifications and Qualification Requirements indicating that their financial e-Bids will not be opened. The Purchaser will simultaneously inform (before opening of financial bids) the bidders, whose technical e-Bids were considered acceptable to the Purchaser.

(ii) The financial e-Bids of technically qualified bidders shall be opened in the presence of bidders who choose to attend, and date for opening of financial bids will be communicated to the Technically Qualified Bidders subsequently after completion of technical bids evaluation. The name of bidders, Unit Price quoted for various items etc will be announced at the meeting.

(iii) The Purchaser will prepare the minutes of the financial e-Bid opening.

20. Clarification of e-Bid

During evaluation of e-Bid, the Purchaser may, at its discretion, ask the bidder for a clarification of his/her e-Bid. The request for clarification and the response shall be in writing.

21. Evaluation of technical e-Bid and Evaluation Criteria

The Purchaser will examine the e-Bid to determine whether they are complete, whether they meet all the conditions of the Contract, whether required e-tender fee, e-Bid security and other required documents have been furnished, whether the documents have been properly digitally signed, and whether the e-Bids are generally in order. Any e-Bid or e-Bids not fulfilling these requirements shall be rejected.

21.1 Sole manufacturers, possessing valid manufacturing license or registered as Small Scale Industry for production and having 05 years experience for production of quoted items; Authorized Supplier for those equipments for which the Sole Manufacturer does not do marketing itself.

21.2 The bidder for products quoted in the e-tender shall be in the business of regular supply of same products since last 5 financial years as supported by manufacturing licence/registered as small scale industry certificate and also supported by notarized affidavit of non judicial stamp paper worth Rs.100.00

21.3 All the items quoted should have same technical specifications as given in the e-tender.

21.4 The bidder company/firm should have an annual turnover of Rs 5.00 Crore (Rupees Five Crore only) each year in last three financial years and for that bidder should submit certified copies of certificates from a firm of Chartered Accountants or copies of relevant page (s) of Profit & Loss account of the company for last three financial years. MSME/SSI units of U.P. are being exempted from Turnover Condition. The U.P. State's Medium, Small and Micro entrepreneur (MSME)/Small Scale industry (SSI) units shall be given purchase preference under the present Policies of the state for which the bidder should submit the certificates of (MSME)/Small Scale industry (SSI) issued by the competent authority.

21.6 All e-Bids submitted shall also include the following:

(i) Filled in form as per Section III (I) - Capability Statement.

(ii) Certified Copies of relevant pages of following documents:

- a. Memorandum and Article of Association showing objectives of the Company/firm and authority to sign the e-Bid/contract or delegate the power to others for signing the e-Bid/contract.
- b. Place of registration.
- c. The power-of-attorney authorizing the bidder to sign the e-Bid/ contract.
- d. PAN certificate of the company/firm alongwith ITR
- e. Trade tax/VAT registration certificate of the company/firm.
- f. Declaration Form
- g. Check Slip
- h. License/Certificate as Sole manufacturers, possessing valid Manufacturing License or registered as Small Scale Industry for production and having 05 years experience for production of quoted items. Original Authorized Supplier (with authorization) for those equipments for which the Sole Manufacturer does not do marketing itself (declaration by Manufacturer). In case of Original Authorized Supplier, valid License/Certificate of manufacturing of Original Equipment Manufacturer (OEM) must be enclosed.
- i. License Renewal/Validity Certificate.
- j. ISO Certificate issued by competent authority
- k. Income Tax Clearance Certificate
- l. PAN
- m. ITR for last two years.
- n. Sales Tax/UPVAT/GST Clearance Certificate
- o. Sample submission exemption
- p. Sample submission declaration to the effect that the tenderer shall deposit samples preferably on or before tender submission but in any case not later than 05 working days after e-bid submission date.
- q. E.M.D. Deposit proof alongwith original F.D.R.
- r. Product catalogue, publications/ Abstracts about products
- s. Proof for deposition of original DD for tender document cost of Rs.25000.00+VAT in favour of **Director, Animal Husbandry, U.P. Lucknow** as Tender Document Cost.
- t. Notarized Affidavit (on Non-Judicial Stamp of Rs. 100/-) to the effect that the rates quoted against the tender are not more than the prevailing market/institutional rate alongwith a certificate on prescribed proforma under clause 16.19 (fall clause) of U.P. Procurement Manual 2016.
- u. Annual Turn Over Statement for last 3 years duly signed by Chartered Accountant on the proforma enclosed. MSME/SSI units of U.P. are being exempted from Turnover Condition.
- v. VAT Return Certificate for last 3 years.
- w. Audited Balance Sheet & Profit and Loss Account for last 03 financial years.
- x. For items of tender list for which BIS/ISI mark is required, valid BIS/ISI certificate issued by competent authority
- y. Annual Production capacity as per details in Section III (I): Capability Statement (CS) of Technical E-bid
- z. For Radio Imaging Equipments, other Imaging Equipments and Specific Analytical Equipments United State Food & Drug Administration (USFDA)/Atomic Energy Regulatory Board(AERB) Certificate is must. Wherever is necessary, for other equipments, Indian Standard Institute(ISI), World Health Organization(WHO), United National Children's Emergency Fund (UNICEF), European Conformity (CE) etc. as per specification given in tender. (certificates should be enclosed)
- aa. Notarized Affidavit on Non-Judicial Stamp of Rs. 100/- to the effect that the tenderer have 05 years' manufacturing and/or Marketing experience for the quoted items.



The e-Bids of the bidders not submitting certified copies of documents mentioned in clause 21.6 (ii) above shall be rejected.

21.7 The e-Bids found to be not responsive to and not fulfilling all the conditions of the contract and not meeting Technical Specifications and Qualification Requirements to the satisfaction of Purchaser shall be rejected and may not subsequently be made responsive by the bidder by correction of the non-conformity. The e-Bids of bidders mentioning any of their conditions which are not mentioned in the e-tender document or are not in conformity with the conditions of the contract shall be rejected.

21.8 It shall be the discretion of the Purchaser to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-tender or not.

21.9 The bidders are advised not to mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the technical bid will out rightly be rejected.

21.10 The e-Bids found to be not responsive to and not fulfilling all the conditions of the contract and not meeting Technical Specifications and Qualification Requirements to the satisfaction of Purchaser shall be rejected and may not subsequently be made responsive by the bidder by correction of the non-conformity.

21.11 The e-Bids of bidders mentioning any of their conditions which are not mentioned in the e-tender document or are not in conformity with the conditions of the contract shall be rejected.

21.12 It shall be the discretion of the Purchaser to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-tender or not.

21.13 Uttar Pradesh State Unit manufacturer bidders seeking purchase preference/price preference for their manufactured quoted goods as per the existing Government Orders of Small Industries Department, Govt. of Uttar Pradesh, shall have to submit the evidence that their quoted goods have been manufactured by them in a manufacturing unit in Uttar Pradesh. The bidder should also submit proof that its manufacturing unit falls into small/medium/large scale industry unit as per Govt. norms.

22. Financial Evaluation and Comparison-

22.1 The Purchaser will evaluate and compare the financial rates of individual items quoted in the price schedule/BOQ of e-Bids of only those bidders whose technical e-Bids are found responsive as per the conditions of the e-tender only for those items of the bidders which have been technically accepted by the Purchaser.

22.2 No additional payments shall be made for completion of any contractual obligation beyond the quoted prices. If the supplier does not accept the correction of errors if any, its e-Bid shall be rejected and its e-Bid security may be forfeited.

22.3 The Purchaser's evaluation of a financial bid shall be based on lowest rate quoted excluding VAT of Govt. of Uttar Pradesh by the bidder as mentioned in para 8 of ITB.

22.4 Evaluation for bids shall be done based on lowest bid price (excluding VAT) and as per provision of U.P. Govt. existing G.O.(s).

22.5 The bidders whose technical bids would be found responsive and meeting the qualification requirements and fulfilling all conditions of the tenders, shall be considered for those items which would be technically accepted by the purchaser and whose bid price quoted are lowest in the bids.

23. Contacting the Purchaser

23.1 Any effort by a bidder to influence the Purchaser in its decisions on e-Bid evaluation, e-Bid comparison or contract award may result in rejection of the bidder's e-Bid.

(D) AWARD OF CONTRACT

24. Award Criteria

24.1 The Purchaser will determine to its satisfaction whether the bidder(s) that is selected as having submitted the lowest evaluated responsive bid meets the criteria specified in ITB Clause 10.2, and is qualified to perform the contract satisfactorily.

24.2 Subject to ITB Clause 26, the Purchaser will award the contract to the lowest evaluated successful Bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the Technical specification and qualification requirement of the Bidding Document.

25. Purchaser's right to vary Quantities at the Time of Award

25.1 If any taxes/duties are increased/ decreased by the Government during the contract period, the same shall be adjusted mutually after submitting the proof by the successful bidder to the Purchaser.



